## IOWA/NCIC CERTIFICATION

Iowa Department of Public Safety

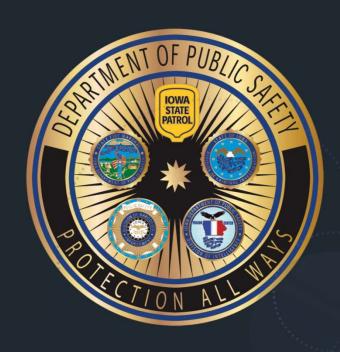
Program Services Bureau

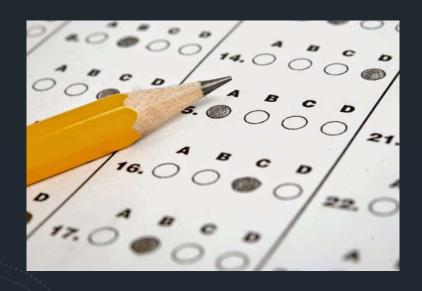
#### **ACT TEAM**

Audit/Validations-Certification-Training

PSB-ACT@dps.state.ia.us

Mike Poortinga Lynn Tazzioli Chris Collins Nichole Coffman





The Test

- 25 multiple choice questions
- Open book/note
- Pen or pencil
- Must score 75% or higher (miss up to 6)

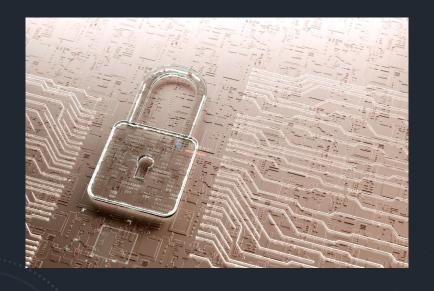








- Required within 6 months
- Annual recertification required.
- Types of Users:
  - Less than Full Access
  - Full Access



## What happens if I expire?

- Locked out one minute after midnight
- No access until test is completed and passed
- Must wait 24 hours to re-take if failed



## General System Security

- Terminals are to be in a secure area
- Terminals and printouts are not to be visible to the public
- Visitors must be escorted at all times
- Cannot publicly demonstrate the IOWA System



## Mobile Terminals

- Mobiles must be installed so that it is difficult for the public to see
- Screens should be turned toward the officer
- Minimize the screen when possible



## Sensitive & Classified Information

- All IOWA Systems printouts are considered sensitive and classified
- Anything from the IOWA System must be destroyed in such a manner that the data cannot be retrieved

NEVER TOSS IOWA SYSTEM DATA IN THE TRASH



## Personal Use is STRICTLY PROHIBITED

- Personal use is a violation of IOWA System Rules and Regulations
- Running your own information counts as personal use
- Misuse may be in violation of the law and could result in a civil penalty
- Law enforcement personnel have been terminated



## TEST QUESTIONS

• Is it acceptable to query yourself, friends, and family to practice using the IOWA System?

• To whom do the IOWA System rules apply?



### The Switch

- Located in DPS Headquarters
- Routes all messages in and out of state
- If the switch is down, the entire system is unavailable
- Contains the Public Files
  - Calendar
  - IOWA Help Files
  - Retrieval Instructions
  - Vendors
- System Retrievals



**Transactions** 

- Every transaction is logged in the Switch
- Each user has a unique ID embedded in each transaction
- Messages are essentially maintained indefinitely

• Agencies: 120 days

• Iowa DPS: 5 years

• FBI: 1/1/1990 – present

## ORIs & Terminals

- Originating Agency Information
  - Every agency has an ORI, every terminal has an ORI







# Iowa Department of Transportation DLR

- Driver License & Photo
  - Inquire in-state by:
    - Name & DOB
    - Name Only
    - OLN
    - SOC
  - Inquiries by name require last name and at least the first letter of the first name
  - DOT database does not check for nicknames unless it is listed as an AKA on the record

## Driver License Record Returns

- All Iowa driver license records contain a warning
  - TL;DR
    - Access and use for law enforcement purposes only
    - Do not share outside of law enforcement.
    - Do not share DL photos\*
    - Do not use emergency contact information for "digging"



WARNING: DRIVER'S LICENSE AND NON-OPERATORS IDENTIFICATION CARD INFORMATION AND PHOTOS ARE PROTECTED BY THE FEDERAL DRIVERS PRIVACY PROTECTION ACT (DPPA) (18 USC 2721 ET SEQ). BY CONTINUING, YOU AGREE THAT YOU WILL COMPLY AT ALL TIMES WITH THE DPPA, WILL ONLY ACCESS AND USE DL AND ID PHOTOS AND INFORMATION FOR LAW ENFORCEMENT PURPOSES IN THE COURSE OF YOUR EMPLOYMENT AS A LAW ENFORCEMENT OFFICER, AND WILL NOT REDISCLOSE ANY DL OR ID INFORMATION OR PHOTOS UNLESS PERMITTED BY THE DPPA. CONSULT YOUR AGENCY OR AGENCY'S COUNSEL FOR DIRECTION ON PERMITTED REDISCLOSURE AND RECORD KEEPING REQUIREMENTS. ADDITIONALLY,

EMERGENCY CONTACT INFORMATION LISTED ON A PERSON'S RECORD IS CONFIDENTIAL AND PER IOWA CODE SECTION 321.197(2) SHALL ONLY BE USED IF THE PERSON IS INVOLVED IN A MOTOR VEHICLE ACCIDENT OR EMERGENCY SITUATION AND THE PERSON DIES OR IS SERIOUSLY INJURED OR IS RENDERED UNCONSCIOUS AND IS UNABLE TO COMMUNICATE.

\*\*\*PRIVATE\*\*\*

OLN/11111112 SOC/999999999 CO/STORY

NAM/TEST, TEST

RES/800 LINCOLN WAY AMES, IA 50010

MAIL/4325 HEMLOCK LN N PLYMOUTH, MN 554422731

DOB/2006-03-18 WHITE MALE 500 500 EYE/BLUE LEGAL PRES/U

AUTISM/NO

HEARING DISABILITY/NO

PENDING ACT/ CDL STATUS/

NCDL CLASSES/NON-COMMERCIAL VEHICLE, C

NCDL STATUS/VALID

ENDOR/

RESTRICTIONS/

2: OPERATORS IP (NON-COMMERCIAL OPERATOR PERMIT)

ISS/2023-03-07 EXP/2025-03-18 AUDIT/7003334

AKA/NORTHDAKOTAPROD, NDPOINTER I HAVE A NEW MID NAME AKA DOB/

AKA/TEST, TEST AKA DOB/

PREV DL/ PREV SOC/480129837

PREV DL/ PREV SOC/999999999

PREV DL/IA 111111112 PREV SOC/
PREV DL/ID AD0000001 PREV SOC/

```
TYP DATE/FILE
DATE
                           JUR EXPLANATION
2022-04-13 SUS 2025-04-12 IA DRIVING WHILE SUSPENDED, DENIED, CANCELLED, RE
2022-01-18 SUS
                           IA NON-PAYMENT OF IOWA FINE
2021-11-10 SUS
                           IA NON-PAYMENT OF IOWA FINE
2021-11-08 SUS 2022-02-16
                           IA NON-PAYMENT OF IOWA FINE
2021-08-25 SUS 2023-04-12
                           IA FAIL TO REFILE SR22
2021-06-18 CON 2021-07-23 IA DRIVING WHILE SUSPENDED, DENIED, CANCELLED, RE
2021-06-18 CON
               2021-08-03 IA SEAT BELT VIOLATION
2021-04-13 SUS
              2022-04-12 IA VIOLATION OF PROBATION
2020-02-16 CON 2021-03-08 IA NO DRIVER'S LICENSE
2019-06-08 REV 2020-06-06 IA DRIVING WHILE SUSPENDED, DENIED, CANCELLED, RE
2019-06-03 BAR 2021-06-01 IA HABITUAL OFFENDER
2018-10-10 SUS 2021-01-18 IA NON-PAYMENT OF IOWA FINE
2018-07-27 SUS 2018-10-24 IA HABITUAL VIOLATOR
2018-06-13 CON 2019-04-29 IA DRIVING WHILE SUSPENDED, DENIED, CANCELLED, RE
2018-06-08 REV 2019-06-07 IA OWI TEST REFUSAL
2018-05-16 CON 2018-06-13 IA DRIVING WHILE SUSPENDED, DENIED, CANCELLED, RE
2018-01-12 CON 2018-06-20 IA DRIVING WHILE SUSPENDED, DENIED, CANCELLED, RE
2018-01-12 SUS 2018-11-08 IA FAIL TO POST SECURITY FOR AN ACCIDENT
2017-11-09 ACC 1015000
                           ΙA
2017-11-01 CON 2017-12-12 IA SPEED
REOUIREMENTS TO BE SATISFIED:
INDEFINITE WITHDRAWALS ON FILE:
                                YES
SR-22 INSURANCE REQUIREMENT:
                                REQUIRED THROUGH 04-12-2025. NOT ON FILE.
NUMBER OF WITHDRAWALS IN EFFECT:
```

04-13-2023 THROUGH 04-11-2025

PROBATION IN EFFECT:

PRIMARY EMERGENCY CONTACT
PARENT/STEPPARENT
MOM MAY SAMPLE
1234 MAIN STREET, DES MOINES IA 50320
(515)231-1234
MILTEN STRASSE 31, MEGGAN SWITZERLAND
01141321123456

SECONDARY EMERGENCY CONTACT
GRANDPARENT
GRANDPA EDDY SAMPLE
4321 NORTH STREET, WAUSAU WI 54401
(715)222-1234
43 2876 BARREN RD ULMSK DENMARK
011223412234

\*\*\*\*\* END OF RECORD\*\*\*\*\*\*

PHOTO AVAILABLE: YES FORMAT: IMAGE/JPEG

PHOTO DATE: 2023-03-07 @ 00:03:00 FORMAT: DRIVER LICENSE PHOTOGRAPH

#### Emergency contact information is **ONLY** for:

• Situations in which the person is involved in a motor vehicle accident or emergency AND

- Is deceased, seriously injured, or unconscious AND
- Unable to communicate

## Driver License Photograph Regulations

#### **IOWA Driver's License**





Photo Date : 03-07-2023

Name and Mailing Address TEST TEST 4325 Hemlock Ln N Plymouth, MN 55442-2731

Name and Residence TEST TEST 800 LINCOLN WAY AMES, IA 50010 County: Story Driver license photos may NOT be used for:

- Suspect lineups
- Witness identification
- Wanted posters
- Letting someone confirm their own identification

Driver license photos may be used for:

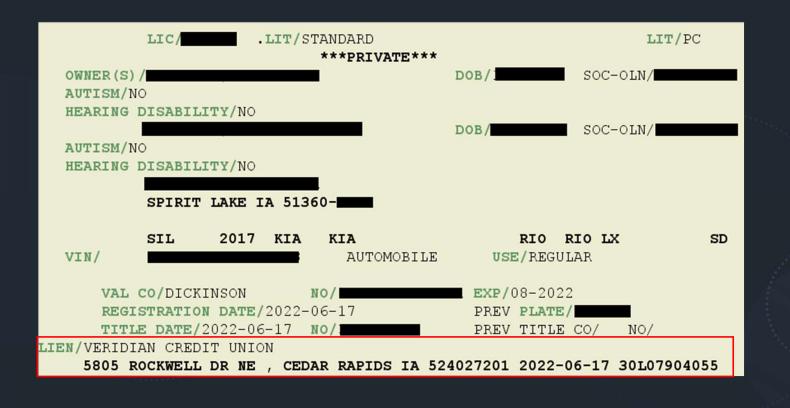
- Law enforcement purposes
- Officer or citizen safety concerns
- Missing person information dissemination
- Person involved in disappearance of an unemancipated missing minor



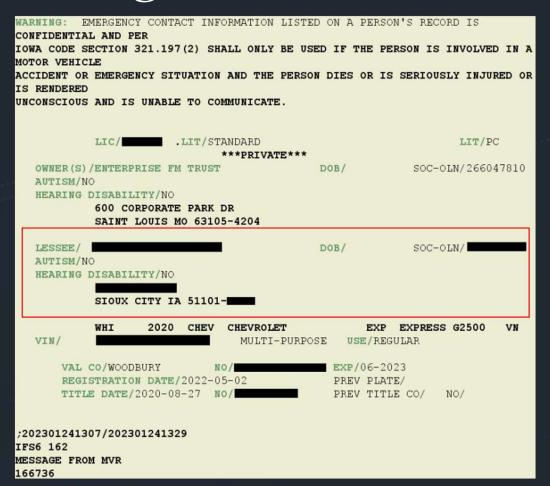
# Iowa Department of Transportation MVR

- Iowa Registration Files
- License plate type (LIT) necessary with:
  - In Transit & Temporary Permits
    - LIT/TM = Temporary
    - LIT/IT = In-Transit
  - Semi-Tractor & Semi-Trailers
    - LIT/AP = Apportioned
    - LIT/RE = Reciprocity

## Iowa Registration with a Lien



## Iowa Registration with a Lessee



## Persons with Disabilities Parking Permits



- Run as a License Plate
  - LIC = Permit Number
  - LIT = DX

NAM/TEST, MISTER DOB/1956-07-23

OLN/1123XX9344

ADDRESS: 6905 NW EXAMPLE DR

ANKENY, IA 500239512

COUNTY: POLK

PERMIT INFO:

NUMBER: 16356 TYPE: STICKER STATUS: VALID

DEVICE TYPE: STICKER ISSUE DATE: 2020-04-29 EXP DATE: 2025-04-29



## Sharing DOT File Information

- Driver License Information
  - At no time is an officer to provide a private citizen with DL information
- Vehicle Registration Information
  - At an officer's discretion (or agency policy) whether to share vehicle registration information
  - NEVER for a snoopy neighbor who wants to know who is parked on their street

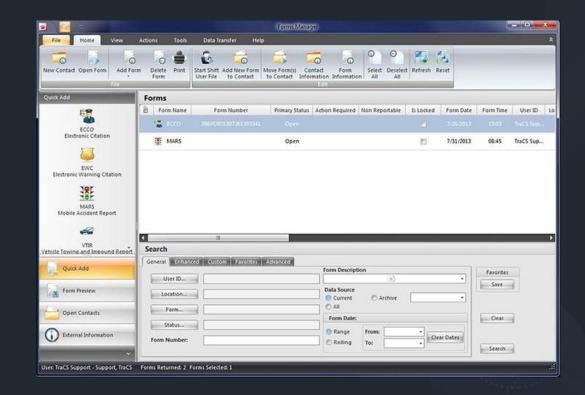


REVIEW

• Can I run the plate on this car parked in front of my driveway?

## Traffic & Criminal Software TraCS

- Citations & Warnings
  - 180 days
  - Updated nightly at 0000



# Iowa On-line Warrants & Articles



- Person Files
  - Wanted
  - Missing
  - Protective Order
- Stolen Vehicles
- Stolen Articles



- Returns on an IOWA person inquiry include:
  - Wanted Person, including juveniles

CONFIRM - BEFORE

• Protective Order

ARREST

- Sex Offender
- Missing Persons

DO NOT ARREST BASED ON HIT

```
WANTED PERSON RECORD *
ORI/IADPS0005-DPS, DES MOINES STN/IFS5
NAM/DOGBREATH, JOHN DOB/19500101 RAC/W SEX/M
HAI/BLK EYE/BLU HGT/506 WGT/150
OLN/1111111111 OLS/IA OLY/2004
SMT/SC L FT
AKA/DAUGHTER, OF TEST. . . . TEST, TEST
LIC/TESTDOT1 LIS/IA LIY/2005 LIT/PC
ADR/633 STAG TRAIL RD CIT/N CALDWELL, NJ
OCA/TESTPS2 SIN/2773034
DOV/20171101 DOW/20171121
DDI/20171121 1306 DDM/20171121 1420
INC/MISDEMEANOR PCK/COUNTYWIDE
OFF/5499-TRAFFIC OFFENSE GOINGWITHOUTKNOWING
MIS/TEST RECORD FOR IOWA DPS - DO NOT LOCATE
       ****** END OF RECORD ******
```

### Wanted Person Hits

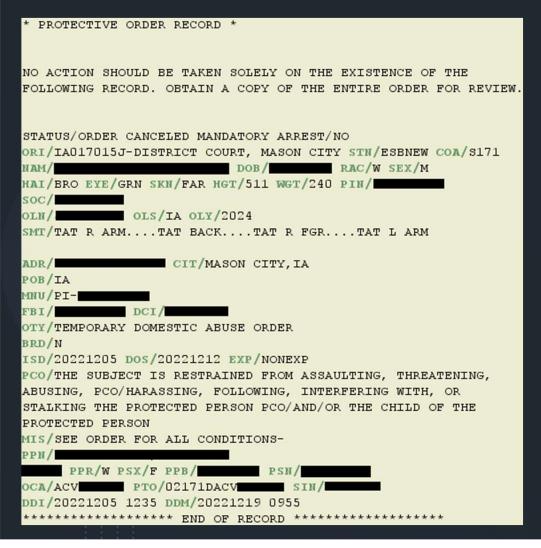
- Query by Name & DOB\*\*\*
- IOWA checks +/- 1 year on DOB
  - 19500101 also checks 19490101 & 19510101
  - NCIC requires exact DOB
- An unconfirmed hit is **NOT** probable cause to arrest

## Missing Persons

```
* MISSING PERSON RECORD *
CMC/KNOWN TO ABUSE DRUGS
ORI/IADPS0000-DPS, DES MOINES STN/IFS6 COA/IFS6
NAM/WALDO, WHERE DOB/20070101 DOE/20250101 RAC/W SEX/M
ETN/N HAI/BRO EYE/BLU SKN/FAR HGT/502 WGT/150
SMT/CANE
ADR/3259 MAIN ST CIT/DES MOINES, IA
POB/IA
JWT/PK
JWL/RED SWISS ARMY KNIFE
CPH/5157256222
OCA/22-1234 SIN/2917758
DLC/20221219
DDI/20221219 1550 DDM/20221219 1554
INC/JUVENILE MNP/MP MPC/R RST/N
MIS/TEST RECORD RAN AWAY FROM HOME AFTER FIGHT WITH HIS MOTHER // LSW
   RED/WHI BEANIE, RED/WHI STRIPED SHIRT, JEANS, BRO SHOES // EASILY
   BLENDS INTO THE BACKGROUND, ESPECIALLY IN CROWDED PLACES
PCK/NATIONWIDE
*************** END OF RECORD **********
```

- Suzanne's Law & Adam Walsh Act
  - Under 21 required to be entered within 2 hours
    - Name & identifying number
- Query by:
  - Name & DOB\*\*\*
  - Personal Descriptors (NCIC)
    - Approximate Age
    - Race
    - Eye Color
    - Hair Color
    - Approximate Height
    - Approximate Weight

## Iowa Courts Information System ICIS



- Protective Orders
  - Clerks of Court make entries
    - Unable to inquire or enhance records
    - 24/7 dispatch centers do enhancements
  - Query by Name & DOB\*\*\*
  - An unconfirmed hit is **NOT** probable cause to arrest
- NICS Index

```
ORI/IADPS0005-DPS, DES MOINES STN/IFS5
NAM/DOGBREATH, JOHN DOB/19500101 RAC/W SEX/M
HAI/BLK EYE/BLU HGT/506 WGT/150
OLN/1111111111 OLS/IA OLY/2004
SMT/SC L FT
AKA/DAUGHTER, OF TEST. . . . TEST, TEST
LIC/TESTDOT1 LIS/IA LIY/2005 LIT/PC
ADR/633 STAG TRAIL RD CIT/N CALDWELL, NJ
OCA/TESTPS2 SIN/2773034
DOV/20171101 DOW/20171121
DDI/20171121 1306 DDM/20171121 1420
INC/MISDEMEANOR PCK/COUNTYWIDE
OFF/5499-TRAFFIC OFFENSE GOINGWITHOUTKNOWING
MIS/TEST RECORD FOR IOWA DPS - DO NOT LOCATE THIS RECORD
***************** END OF RECORD **********
             YQ-IA
IFS6.
* WANTED PERSON RECORD *
CMC/MARTIAL ARTS EXPERT
ORI/IADPS0007-DPS, DES MOINES STN/IDS1
NAM/DOGBREATH, JOSEPH HOUND DOB/19500101 RAC/W SEX/M
HAI/BLK EYE/BLU HGT/506 WGT/123
VIN/MOUSE, MICKEY VLD/20100517
OCA/TESTPS1 SIN/621536
DOV/19880101 DOW/19880101
DDI/19880908 0000 DDM/20100517 0940
INC/MISDEMEANOR PCK/COUNTYWIDE
OFF/5404-DRIVING UNDER INFLUENCE-LIQUOR
MIS/TEST FOR IOWA DPS - DO NOT LOCATE THIS RECORD
```

WANTED PERSON RECORD \*

### Soundex

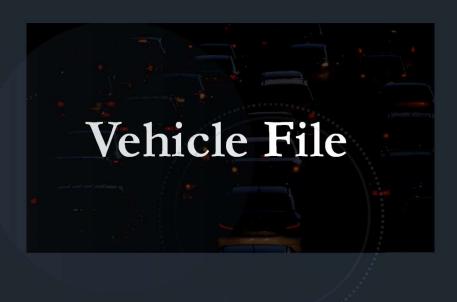
- Automatic on both IOWA and NCIC
- Soundex works off last name, first name, and nickname variations
  - Kathrine/Katy/Kate/Kathy
  - Bard/Baird/Beard

• Any motor-driven conveyance designed to carry its operator except for a boat, electric bicycle, or electric skateboard.



What is a vehicle?





- Query a vehicle by:
  - LIC
  - VIN/OAN
  - SER
- Inquires may return hits on:
  - Stolen license plates
  - Vehicle parts
  - Vehicle used in recent felony crime
  - Person files with associated vehicle

## Felony Vehicles

- Vehicles used in the commission of a felony
  - May be entered immediately when whereabouts are unknown
  - Does not need to be registered to the suspect
  - INC/F



Article File

- An article of any value with a unique number may be entered
- Query by:
  - TYP + SER
- Exceptions:
  - Personal checks
  - Credit cards



### Hit Confirmations

- Hit Priorities
  - Urgent
    - Response of some kind within 10 minutes
  - Routine
    - Response within 1 hour
- Must include whether the hit is valid and whether the person will be extradited or picked up
- Hit responses must be retained until the possibility of civil or criminal liability has passed.

******* DO NOT DISSEMINATE ******** DO NOT DISSEMINATE *******
THIS INFORMATION IS CONFIDENTIAL AND ONLY AVAILABLE TO AUTHORIZED
CRIMINAL JUSTICE AGENCIES AS PROVIDED BY CHAPTER 692A. 121.
ORI/IADCIOOO5 IA DPS SEX OFFENDER REGISTRY STN/BCIE
PUB/Y
NAM/ AGE/38 RAC/W SEX/M
HAI/BRO EYE/HAZ HGT/603 WGT/230 FBI/
SMT/GLASSESSC R HIPSC ABDOM
SNU/ SNA/HOMELESS CTY/DUBUQUE
STA/IA ZIP/52001 CUT/31 TNO/ START DATE/20221121
soc/
OLN/ OLS/IA OLY/2029
AKA/
· · · · <u> </u>
LIC/LIC/LIS/IA LIY/2023 LIT/PC
VCO/BLU VYR/2008 VMA/INFI VMO/G35 VST/4D VIN/
OCA/ SIN/ ORD/20191115 ERD/20291121
DCI/
CON/20170516 CRR/6410 CHG/ENTICING A MINOR STT/710,10,2
CSC/MASON CITY, IA COC/17
RAG/31 AOV/12 SOV/F DNA/Y DLO/IOWA DCI CRIME LAB 2240 S ANKENY BLVD ANKENY,IA
50021
PHT/Y VLN/DAWN.RAYL VLD/20220902
MIS/MOLESTED A MINOR FEMALE; ENTICING A MINOR
******* THE INFORMATION CONTAINED IN THIS
REPORT CANNOT BE PROVIDED TO THE PUBLIC IN
THIS FORMAT *******

## Iowa Sex Offender Registry

• DCI enters & packs



## National Crime Information Center NCIC

- Nationwide Entries & Inquiries
  - Persons
  - Vehicles
  - Articles
  - Boats
  - Securities
  - Guns
  - National Instant Background Check System (NICS)
  - Interstate Identification Index (III)

## NCIC Person, Vehicle, and Article Files



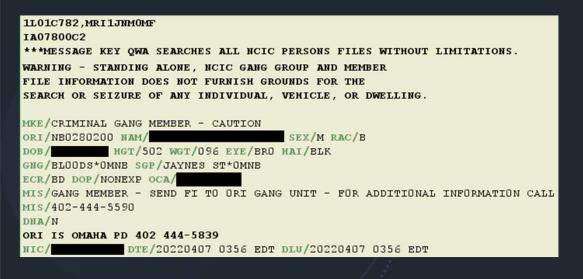
- Same as IOWA System & IASOR plus:
  - Unidentified Person File
  - Gang File
  - Violent Person File
  - Immigration Violator File
  - Identity Theft File
  - Protective Interest File
  - Supervised Release File
  - Threat Screening Center File
  - Foreign Fugitive File
  - Extreme Risk Protection Order File
  - NICS Denied Transaction File

## Unidentified Person File

#### 1L01IFS6.XXXXXXXXXXX IADPS0006 NCIC HAS 2 POSSIBLE MATCHES FOR YOUR INQUIRY. THE TWO HIGHEST SCORING RECORDS ARE LISTED FOLLOWED BY THE NIC NUMBERS OF UP TO 20 OF THE HIGH SCORE RECORDS. CONTACT NCIC FOR OFF-LINE SEARCH FOR ALL RECORDS. MKE/UNIDENTIFIED PERSON DECEASED BPS/FFFFFFFFFFFFFF SEX/M RAC/W EYB/1989-2002 EDD/20140107 DBF/20140107 HGT/509-509 WGT/167-167 EYE/BRO HAI/BRO SMT/SC LF ARM FPC/NANANANANANANANANA OCA/ MIS/OCA IS THE CORONERS CASE #, AGE IS UNKNOWN, BODY FOUND 1-7-14 UNRESPONSIVE MIS/IN AN ALLEYWAY, HE WAS TRANSPORTED TO LOCAL HOSPITAL WHERE HE DIED 1-8-14, MIS/PIERCED EARS, SUPERFICIAL SCARS TO LEFT FOREARM, CLOTH BRACELET WITH A DREAM MIS/ CATCHER, CORONER INVESTIGATOR IS FPA/N BXR/F CDA/U UNKNOWN JWT/WB JWL/CLOTH BRACELET WITH A DREAM CATCHER MAN/LOS ANGELES CORONER CORONER CA MAL/LOS ANGELES CORONER CA MAT/ DNA/Y DLO/CA DOJ LAB, , STR, CODIS NUMBER DLO/DNA PROFILES MAY BE ON FILE ORI IS LOS ANGELES CO CORONERS OFF LOS ANGELES 323 343-0714 SMT/PRCD EARS SMT/SC L CHK

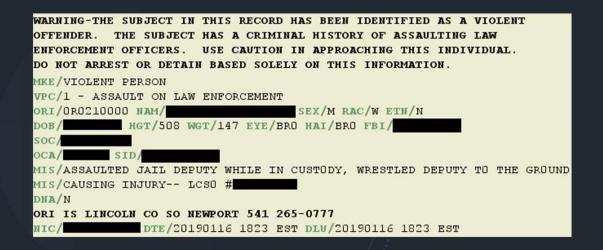
- 3 Categories
  - Deceased
    - Includes body parts
  - Living
  - Catastrophe Victim
    - Includes body parts
- Query by
  - Body Parts Status
  - Non-Unique Identifiers
- Entered by DPS

## Gang File



- Provides:
  - Group Name
  - Subgroup Name
  - Documentation Type
- Based on investigative information not subject to judicial review
- Strictly confidential
- Entered by DPS

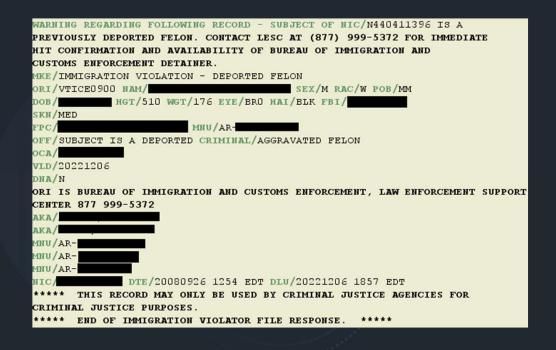
### Violent Person File



#### • VPF Criteria:

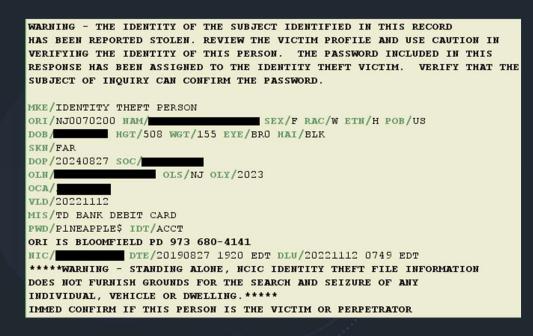
- Conviction for assault/(attempted) homicide/other violent act against LEO
- Conviction for violent offense against a person to include homicide & attempted homicide
- Conviction for violent offense against a person where a firearm or weapon was used
- Individual who has expressed serious intent to commit act of unlawful violence against a member of LE or criminal justice community

## Immigration Violator File



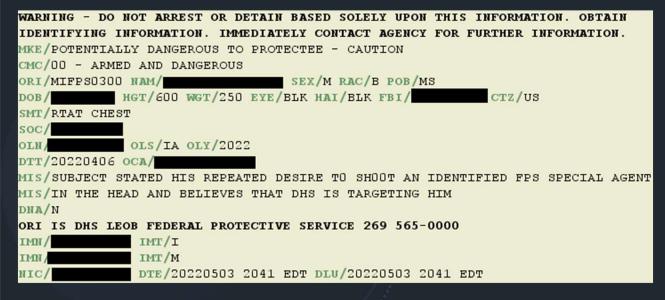
- Records on criminal aliens who have been deported for:
  - Drug trafficking
  - Firearms trafficking
  - Serious violent crimes
  - Foreign-born individuals who have violated any section of the Immigration & Nationality Act

### Identity Theft File



- Flags stolen identities and helps LE identify the imposter during encounters
- Victim creates a password to use to verify their identity
- Criteria:
  - Use of physical identification
  - Identity used without permission
  - Identity used to commit crime
  - Victim signs consent waver

### Protective Interest File



• Individuals who may pose a threat to the physical safety of a protectee or their immediate family

### NICS Denied Transaction File

- Individuals who have been denied as a result of a NICS check
  - Subjects who have been determined to be prohibited person
    - Brady Handgun Violence Prevention Act of 1993
      - Requires FFLs to request background checks
      - Defines federally prohibitive criteria
- Denials added within 24 hours

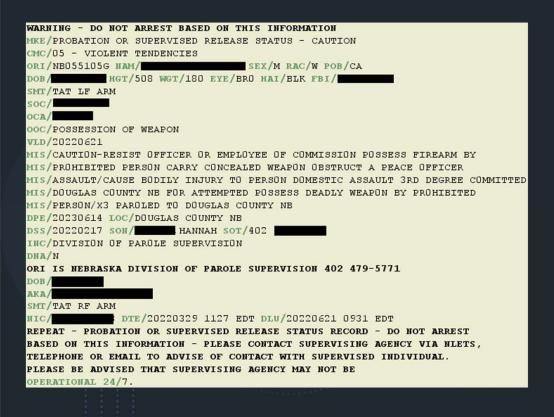
NATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM (NICS) DENIAL (DND)
PROVIDED IN THIS RECORD IS THE DATE THE SUBJECT WAS DENIED BY THE HICS FROM
THE RECEIPT AND/OR THE POSSESSION OF A FIREARM OR THE ISSUANCE OF A FIREARM
OR EXPLOSIVES PERMIT PURSUANT TO STATE AND/OR FEDERAL LAW. HOWEVER, IT IS
POSSIBLE THIS SUBJECT MAY NO LONGER BE A PROHIBITED PERSON. DISSEMINATION OF
SUPPLEMENTARY INFORMATION BY THE DENYING AGENCY MAY BE LIMITED UNDER STATE
OR FEDERAL LAW.

MKE/NICS DENIED TRANSACTION FILE
ORI/WVNICS001 NAM/
BESEX/M RAC/W POB/GE
DOB/
HGT/505 WGT/117 CTZ/US
SOC/
SOP/IA SOR/IA DHD/20220907
NTM/
HIC/
HIC/
THE INFORMATION DISPLAYED IN THIS RECORD IS A POSSIBLE MATCH TO THE
INDIVIDUAL QUERIED. THIS MATCH IS BASED ON NAME AND DESCRIPTIVE DATA ONLY.

NO LAW ENFORCEMENT ACTION SHOULD BE INITIATED BASED SOLELY ON THIS

INFORMATION .

## Supervised Release File



- Subjects under specific restrictions during their probation, parole, supervised release sentence, or pretrial sentencing
- Contact the probation/parole officer listed in the hit after contact is made for any reason.

## Threat Screening Center File

***LAW ENFORCEMENT SENSITIVE INFORMATION***
***WARNING - APPROACH WITH CAUTION***
***DO NOT DETAIN OR ARREST THIS INDIVIDUAL BASED ON THIS NOTICE ***
***DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST***
MKE/POSSIBLE TERRORIST ORGANIZATION MEMBER - CAUTION
ORI/DCTSC0100 NAM/ SEX/M RAC/U POB/PU
DOB/MINISTED CTZ/PU GNG/INTRNTL XTMST*IFBI SGP/HANDLING CODE 3*IFBI
ECR/H DOP/NONEXP OCA/
MIS/NONUSPER; NC-
DHA/N
ORI IS THE THREAT SCREENING CENTER NIC/T DIE/20080521 1237 EDT DIE/20171026 0922 EDT
IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC AT
CONTACT THE FBI'S TSC AT CONTACT THIS ENCOUNTER TO ASSIST IN
DETERMINING IF THIS INDIVIDUAL IS ON THE TERRORIST WATCHLIST AND WITH
GATHERING INTELLIGENCE WITHIN YOUR LEGAL AUTHORITY. IF THIS WOULD EXTEND THE
SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE TSC IMMEDIATELY THEREAFTER.
***LEGAL NOTICE: UNAUTHORIZED DISCLOSURE IS PROHIBITED. THE INFORMATION IN
THIS NOTICE BELONGS TO THE TSC AND IS PROVIDED TO YOUR AGENCY FOR OFFICER
SAFETY, INTELLIGENCE, AND LEAD PURPOSES ONLY. USG ATTORNEY GENERAL
AUTHORIZATION MUST BE OBTAINED PRIOR TO USING THIS INFORMATION, OR
INFORMATION DERIVED THEREFROM, IN ANY LEGAL OR ADMINISTRATIVE PROCEEDING
OR PROCESS. CONTACT THE TSC TO OBTAIN SUCH AUTHORIZATION. ***

- 3 Entry Types
  - Possible Terrorist Organization Member
  - Possible Person of Interest
  - Possible National Security Threat
- 5 Handling Codes
  - Adhere to the information and direction within the caveat

## Foreign Fugitive File

- Persons wanted in connection with offenses committed outside the US
- Two types
  - Canadian records
  - INTERPOL records
    - Entered on behalf of other countries by the US National Central Bureau
    - National Central Bureau of any country may issue a Red Notice
      - Requests arrest of fugitive with the intention of extradition
- Must confirm before arrest

### Extreme Risk Protection Order File

- Orders issued by criminal or civil court
- Temporarily restricts individual from purchasing or possessing:
  - Firearm
  - Ammunition
  - Other related items
- Based on finding that they pose a significant danger of personal injury to themselves or others

```
***MESSAGE KEY OWA SEARCHES ALL NCIC PERSONS FILES
****WARNING - THE FOLLOWING IS AN NCIC EXTREME RISK PROTECTION
ORDER RECORD. APPROACH WITH CAUTION. DO NOT SEARCH, DETAIN, OR
ARREST BASED SOLELY ON THIS RECORD. CONTACT ENTERING AGENCY TO
CONFIRM STATUS AND TERMS OF ORDER ****
****THE SUBJECT OF THIS RECORD IS PROHIBITED FROM RECEIVING OR
POSSESSING A FIREARM. REFER TO THE MIS FIELD FOR ANY OTHER ADDITIONAL
COURT ORDERED PROHIBITIONS ****
MKE/EXTREME RISK PROTECTION ORDER
ORI/CA0540700 NAM/
            HGT/510 WGT/155 EYE/HAZ HAI/BRO
svc/1 - SERVED svb/20230127
ORN/
             ISD/20230127 EXP/20250109
PET/
OCA/
ORI IS VISALIA PD 559 734-8117
               DTE/20230127 2324 EST DLU/20230223 2140 EST
```

## **Boat File**



- Run by:
  - Registration Number (REG)
  - Coast Guard Document Number (CGD)
  - Hull Serial Number (BHN)
  - Owner-Applied Number (OAN)





- Must have serial number or ATF number to query or enter
  - MATCH the caliber & type before you confirm
- Guns may be entered as:
  - Stolen
  - Lost
  - Felony
  - Recovered

## National Instant Criminal Background Check System NICS

- Federal Firearm Licensees (FFLs) access electronically
- LE may use to return firearms under the agency's control to an individual
- Benefits over CCH:
  - Mental health disqualifiers



## Criminal History Rules & Regulations

- Criminal histories may be run for law enforcement or criminal justice personnel ONLY and ONLY for official business
- Cannot be run on MDTs
- Can only be received by secure means
  - Fax in a secure location OR the recipient is waiting at the machine
  - Email ONLY if you share a server with the recipient OR the data is properly encrypted to meet CJIS requirements
  - Cell phone ONLY if it meets CJIS security requirements
  - ONLY exception is officer safety



## Who else can be queried?

- Criminal justice employees
- Contractors & vendors working at an agency
- Interns, volunteers, police scouts or explorers
- *Timely inquiries* on jail inmates and their visitors



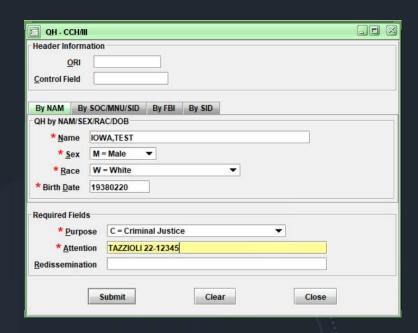
# NCIC Interstate Identification Index III

- Federal side
  - Federal offender file
  - Integrated Automated Fingerprint Identification System (IAFIS)
  - Records from all 50 states, DC, and US Territories



## Computerized Criminal History CCH

- State of Iowa only
  - Master Name Index
    - Provides descriptors/identifiers for an offender whose fingerprints have been submitted to DCI
  - Rap sheets contain
    - Arrest details
    - <u>C</u>onviction details
    - <u>D</u>isposition details
    - <u>C</u>ustody movement details
- Not all arrests may be present
  - Fingerprints required
  - Records with no disposition after 5 years are purged
  - Not all records are computerized



## Criminal History Inquiries

- All inquiries require:
  - Unique identity of the requester:
    - Example: Sgt. Smith
    - Example: JO324
  - Unique agency name of the requester:
    - Example: IA0770000
  - Reason for the criminal history request:
    - Example: OWI
    - Example: 22-12345
  - Correct purpose code:
    - PUR/C Criminal Justice Investigation
    - PUR/J Criminal Justice Employment



## Redissemination of Criminal Histories

- Allowed between authorized
   personnel of different law
   enforcement or criminal justice
   agencies
  - Redisseminations must be logged
  - Logs must be kept for one year from date of request
- **NOT ALLOWED** for:
  - City council members
  - Mayors
  - Fire Chiefs (unless sworn)
  - Citizens

Direct them to the DCI



## Iowa Correctional Offender Network ICON

- Correctional Information
- Probation Information
- DOC photo



## International Justice & Public Safety Network NLETS

- Allows users to send/receive out-of-state:
  - Driver License & Vehicle Registration
  - DL Photo
  - Corrections Photo
  - AMBER Alerts
  - Administrative Messages
  - Help Files
  - Criminal History
  - Boat/Snowmobile Registration
- Aircraft Registration
- Homeland Security Messages
- ORION Files
- Canadian Interface
- Interpol
- Immigration & Customs Enforcement



## Best Query for Officer Safety QQ

The QQ format produces results from all the previous systems in one transaction

- DOT (DLR/MVR) TraCS
- IOWA

• SOR

NCIC

ICON

• Nlets



## Offline Searches

#### Vehicles

• By make, model, color, county, partial plate, etc.

#### Drivers License

• By address, physical descriptors

### • Person/Property Files

- Wanted persons living in a certain city
- Records for certain offenses
- Vehicles of certain make/model/type entered as stolen
- Guns of certain make/caliber entered as stolen

### Transactions

- Transactions for a certain plate, driver, VIN, SER, etc.
- Criminal history log
- Purged or cancelled entries

thank you.

Questions?

PSB-ACT@dps.state.ia.us

(515) 725-6220

(800) 362-2297