NCIC Missing Person Dental Report

SECTION 1

Patient's Name: _____ Age at Disappearance: _____ NCIC #: _____

Completed by: _____ Date Completed: _____

Address: _____

Telephone #: _____ Email Address: _____

X-Rays Available? ☐ Yes ☐ No   Dental Models Available? ☐ Yes ☐ No   Dental Photographs Available? ☐ Yes ☐ No

SECTION 2 · · · · · · · · · · · · · · · · · · · *DENTAL CHARACTERISTICS*

Upper Right		Lower Right	
01 (18) _____		32 (48) _____	
02 (17) _____		31 (47) _____	
03 (16) _____		30 (46) _____	
04 (15) _____	(A)	29 (45) _____	(T)
05 (14) _____	(B)	28 (44) _____	(S)
06 (13) _____	(C)	27 (43) _____	(R)
07 (12) _____	(D)	26 (42) _____	(Q)
08 (11) _____	(E)	25 (41) _____	(P)

(Numbers in parentheses represent FDI System.)

Upper Left		Lower Left	
09 (21) _____	(F)	24 (31) _____	(O)
10 (22) _____	(G)	23 (32) _____	(N)
11 (23) _____	(H)	22 (33) _____	(M)
12 (24) _____	(I)	21 (34) _____	(L)
13 (25) _____	(J)	20 (35) _____	(K)
14 (26) _____		19 (36) _____	
15 (27) _____		18 (37) _____	
16 (28) _____		17 (38) _____	

(Letters in parentheses represent deciduous dentition.)

SECTION 3 · · · · · · · · · · · · · · · · · · · *DENTAL CODES*

X = Tooth has been removed or did not develop

V = Tooth is unrestored or no information (Default Code)

M = Mesial Surface Restored

O = Occlusal/Incisal Surface Restored

D = Distal Surface Restored

F = Facial or Buccal Surface Restored

L = Lingual Surface Restored

C = Lab Processed or Prefabricated Restoration

R = Endodontic Treatment

/ = Tooth present but clinical crown missing (i.e., fractured)*

(*The codes V and / are used differently in the Missing Person Dental Report than in the Unidentified Person Dental Report.)

SECTION 4 · · · · · · · · · · · · · · · · · · · *DENTAL REMARKS*

☐ **ALL** (All 32 teeth are present and unrestored)   ☐ **UNK** (No dental information available)

General Procedures for Coding the Report
(to be completed by dentist)

Section 1:

- Complete the Patient's Name field as reflected in the dental records.
- The Age at Disappearance and NCIC # fields should be completed by the investigating agency.
- The Completed by, Date Completed, Address, Telephone #, Email Address, X-Rays Available, Dental Models Available, and Dental Photographs Available fields should be completed by the individual filling out the dental report.

Section 2:

- **If no dental information is available,** go directly to Section 4 and check the UNK box. Do not enter any codes in the tooth fields.
- **If all 32 teeth are present with no restorations,** go directly to Section 4 and check the ALL box.
- Review pages 32–36 prior to completing the Dental Characteristics Section of the dental report.
- Tooth numbers are based on the Universal System. The corresponding Federation Dentaire Internationale (FDI) System numbering is depicted in parenthesis.
- Use all available dental evidence to capture the most accurate dental profile.
- Enter the appropriate code(s) next to the corresponding tooth number, 01–32, on the dental report.
- Each tooth must have one or more codes entered except when ALL or UNK is used in Section 4.

Section 3:

- Dental Codes. A more detailed explanation of these codes and their use is provided on page 32.

Section 4:

- Used for coding ALL or UNK.
    - If ALL is marked, NCIC will automatically code all teeth as V.
    - If UNK is marked, NCIC will automatically code all teeth as /. A dental comparison will not be performed by NCIC when this box is marked.
- Used for additional dental characteristics not captured in the dental codes listed in Section 3, for example, dental implants, removable dentures, orthodontic appliances. Specific tooth numbers are not always necessary, and key descriptive words are preferred.

Dental Codes and Descriptions

Primary Dental Codes - *One or more codes must be entered for each tooth.*

Code	Description
V	Virgin. Default code for Missing Persons. Tooth is present or assumed to be present and unrestored. This includes unerupted teeth, such as wisdom or deciduous teeth. If no information is available for a particular tooth, this code should be used as it is assumed that all teeth are present (erupted or unerupted) and unrestored when they develop. This code is also used when a tooth has been restored but it is impossible to determine which surface has been restored (most common example of this is the location of a pit type filling on molars when it is impossible to determine whether the filling is on the facial or lingual surface). **Note: This code is used differently when coding dental characteristics for Unidentified Persons.**
/	A portion of the tooth is remaining and treatment has probably been accomplished on the tooth but it is impossible to determine which surfaces have been restored. This code is most frequently used when a tooth has had an endodontic procedure accomplished and the clinical crown has fractured off. This code is seldom used in coding missing persons dental information. **Note: This code is used differently when coding dental characteristics for Unidentified Persons.**
X	Missing. Tooth has been extracted or is congenitally missing.
M	Mesial surface of the tooth has been restored.
O	Occlusal or Incisal surface of the tooth has been restored.
D	Distal surface of the tooth has been restored.
F	Facial or Buccal surface of the tooth has been restored.
L	Lingual surface of the tooth has been restored.

Secondary Dental Codes - *Cannot be used independently. Must be used in conjunction with Primary codes.*

Code	Description
C	Any laboratory processed restoration including crowns, inlays, onlays, and veneers. This code also includes prefabricated restorations such as stainless steel crowns, metal and acrylic temporary crowns, and porcelain processed veneers.
R	Root canal. Evidence is available to establish that an endodontic procedure has been started or completed.